



FCJ College Benalla

POSITION DESCRIPTION

TITLE	Year 7 Learning Leader
POL LEVEL	2
TIME RELEASE	9 periods
LINE MANAGER	Director of Wellbeing
WHO YOU ARE?	As a leader at FCJ College you will demonstrate companionship when you are visible, approachable, lead by example through effective collaboration. You will show gentleness in your interactions with your colleagues, students, and families, through open dialogue centered on quality listening, high support, high expectations and improvement. We will see the characteristic of justice when you make considered and fair judgements that strike the right balance between doing and empowering. And finally, your courage and confidence will encourage others to strive for innovation that leads to improvement for our students.

YOUR IMPACT ON OUR COMMUNITY (strategic intent of the role)

- Foster emotional and social capabilities to promote greater resilience and empathy within our students
- Under your leadership and guidance you will work to strengthen our ACER social and emotional data for Year 7 to foster resilience, inclusion and empathy within our students.
- You will work with Learning Coaches to ensure that the social and emotional capabilities are addressed in the Year 7 curriculum.
- You will ensure students and families in Year 7 feel welcomed, included, and belong to the FCJ community
- Model the characteristics of the FCJ Society in your dealings with families, young people, and your colleagues.

OPERATIONAL ITEMS YOU ARE RESPONSIBLE FOR:

(this list is a sample for each PD, but we will work with the successful applicant to ensure this list is updated and maintained over the course of the role)

- Meet weekly with the Pastoral Team of Year 7.
- Active member of the Learning Leaders team
- As a member of the Combined Leaders Team, you will attend, contribute and engage with the implementation of the College Strategic Plan.
- Ensure the implementation of Child Safe Standards as per Ministerial Order 1359 across the school.
- Identify emerging academic and wellbeing concerns for students.
- Employ restorative practices to recognise and challenge behavioural issues and restore relationships.
- Provide high quality support to staff, students and families working within the Year level
- Work closely with the Director of Learning Diversity, ensuring all students are catered for in their learning.
- Conduct PSG meetings for the development of support strategies for students with additional needs.
- In conjunction with the Director Learning Diversity and administration support, update PLPs after each PSG in readiness for NCCD survey/audit and QA process.
- Ensure smooth transition into and from the Year level.
- Organise the election of Year level SRC
- Ensure appropriate filing and storing of resources
- Assist in the following events:
 - College Masses/Celebrations
 - Retreats/camps as relevant to Year level
 - Parent Engagement Evenings for the Year level
 - Report evenings
 - Enrolment and Exit interviews
- Other activities as directed by the Principal