



## Remote Learning Program 2.0 August 2020

### Parent Guidelines

The Remote Learning Program is to support your child's learning in the event of a school closure. While this is an unprecedented situation for both the College and families, we firmly believe that our strong school-student-parent partnership will continue to foster positive learning. Lessons have been learnt from the first round of remote learning and are reflected in these updated guidelines.

#### **If possible, make sure that your child/children have reliable internet access.**

- Use your home WiFi or mobile phone hotspot to stay connected – check your data limits and communicate them with your child/children.
- If you do not have internet access at home, please make contact with the college on 5762 1222. Hard copy learning packs will be made available.

#### **As a parent, what are my responsibilities?**

Assist your child to create a dedicated study space.

- Set up a study space, in study room, living room, kitchen. Avoid bedrooms – keep this space for relaxing and sleep.
- The dedicated study space is used to work during the regular school day ie. 8.30am – 3.30pm.
- **Students are to attend each of their regular classes including Pastoral Group (see Student Guidelines)**
- Avoid distractions for your child – all other Apps, Programs, Videos, Games etc should be removed during school hours.
- Ensure your child is appropriately dressed and ready for learning.

Log into FCJ College PAM regularly to monitor Notices relating to the school schedule or health advice updates. Teachers will be using the SIMON platform as the primary source to support your child's learning.

Set up a charging station for devices in neutral locations (not bedrooms). Set time limits for the use of screen time beyond the school day. Students will likely be online at their laptops between 8.30am – 3.30pm with intermittent breaks. Exercise and family time are important.

Teachers are available to answer student questions during the scheduled class time. Teachers will only be required to be available online from 8.30am – 3.30pm to ensure they too have screen time rest, however, depending on their teaching load, may not have the opportunity to answer questions on the same day. Teachers will respond as soon as possible.

If your child is too ill to attend their learning online, please contact the college in the usual manner to report an absence. It is a legal requirement that accurate attendance records are maintained. Unexplained absences will be followed up with the usual SMS text message.

#### **Please be aware of the following initiatives within Remote Learning 2.0 :**

1. There should be no longer than 20 minutes instructional screen time for each period/ session e.g. Google Meet sessions should not involve a teacher talking to the class for longer than 20 minutes.
2. Instructions for each classroom must be written on SIMON Forum or Google Classroom
  - Instructions should be in step by step form
3. Teachers are to incorporate 1 consolidation period per subject per week. Where a consolidation period includes:
  - no new work
  - an opportunity for students to review, revise, catch up on previously addressed knowledge and skills
  - teachers marking the roll
  - Students have an opportunity to clarify understandings if required e.g. through Simon forum/ email. Teacher checks in sporadically to answer questions.
  - an opportunity for a study break once completed tasks

4. Allocated Year 8 French classes shall become dedicated Wide Reading Time for Term Three due to extended leave for Mrs Linda Dube.

**5. Online Reading resource – now available:**

- During remote learning students are still able to access books and keep their literacy skills up-to-date and improving. We now have access to an online library of reading and listening material that students can access from home. I hope care-givers and students may now be familiar with **OVERDRIVE** which can be accessed via Sora in Google Docs. It is a library of over 1,500 titles, both e-books and audio books that students can borrow (two books for two weeks). Students in Years 7, 8 and 10 have been given instructions on how to access Overdrive and many have already logged on and are using this valuable resource.
- Another online resource that may be of use is a website called **Read any book** (readanybook.com) which also provides a wide range of online reading material.

**OVERDRIVE Instructions**

- Google homepage OR Google Drive
- Click on 9 dots icon (beside Apps)



- Scroll to bottom of list and click on the SORA icon



Sora, by Overdrive

- Select school from dropdown screen:

FCJ College

- Sign in

To use on your phone simply go to the App Store



And download the App. You will need to find our school and it will be located under 'Catholic Education Sandhurst' then 'FCJ College, Benalla'

**As a parent, what can I do to help my child stay organised?**

Assist your child with establishing new routines to help them wake up and be ready to login to SIMON at 8.30am. Being ready to learn will help your child organise the necessary resources required for learning throughout the day. Help them develop a study plan using their FCJ College Planner.

Whilst your child may attempt to complete all work in the class sessions, they may not finish the work. Where necessary provide support and reassurance when a task cannot be completed. Encourage your child to ask their teachers questions via FCJ SIMON Forum, email and/or Google classroom. Be patient – the teacher will respond in a reasonable amount of time.

**Resources for parents**

Dr Michael Carr-Gregg has prepared advice to guide parents in talking about this current issue: [https://schooltv.me/wellbeing\\_news/special-report-coronavirus](https://schooltv.me/wellbeing_news/special-report-coronavirus).